

Best Practices Check-In Forms

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For other Interactive Domain Model (IDM) best practices resources go to the IDM Best Practices website at <http://www.idmbestpractices.ca/>.

Best Practices Check-in: values and practice

criteria for values	match between values and practice
<p>[our group/organization]:</p> <ul style="list-style-type: none"> • has an explicitly defined set of values: yes/no [if yes specify] • reviews values regularly: yes/no [if yes specify] • involves major stakeholders in defining values: yes/no [if yes specify] <p>values of [our group/organization]:</p> <ul style="list-style-type: none"> • • • <p>how often we review our values:</p> <p>major stakeholders involved in defining values:</p> <ul style="list-style-type: none"> • • • • • • 	<ul style="list-style-type: none"> • Which of the values listed in the previous column are reflected in practice? [give brief explanation or example]: • Which of the values listed are not reflected in practice or could be better reflected in practice? [give brief explanation] • What do we need to do to increase the reflection of values in practice? [give brief description]

Best Practices Check-in: theories/concepts and practice

criteria for theories/concepts	match between theories/concepts and practice
<p>[our group/organization]:</p> <ul style="list-style-type: none"> • has explicitly defined theories/concepts: yes/no [if yes specify] • reviews theories/concepts regularly: yes/no [if yes specify] • involves major stakeholders in identifying them: yes/no [if yes specify] <p>[our group/organization] uses the following theories/concepts:</p> <ul style="list-style-type: none"> • • • <p>how often we review our theories/concepts:</p> <p>major stakeholders involved in defining theories/concepts:</p> <ul style="list-style-type: none"> • • • • • • 	<ul style="list-style-type: none"> • Which of the theories/concepts listed in the previous column are reflected in practice? [give brief explanation or example]: • Which of the theories/concepts listed are not reflected in practice or could be better reflected in practice? [give brief explanation] • What do we need to do to increase the reflection of theories/concepts in practice? [give brief description]

Best Practices Check-in: underlying beliefs and assumptions

criteria for underlying beliefs and assumptions	match between underlying beliefs and assumptions and practice
<p>[our group/organization]:</p> <ul style="list-style-type: none"> • has an explicitly defined set of underlying beliefs and assumptions: yes/no [if yes specify] • reviews underlying beliefs and assumptions regularly: yes/no [if yes specify] • involves major stakeholders in identifying them: yes/no [if yes specify] <p>[our group/organization] believes:</p> <ul style="list-style-type: none"> • • • <p>how often we review our beliefs/assumptions:</p> <p>major stakeholders involved in defining beliefs/assumptions:</p> <ul style="list-style-type: none"> • • • • • • 	<ul style="list-style-type: none"> • Which of the underlying beliefs/assumptions listed in the previous column are reflected in practice? [give brief explanation or example]: • Which of the underlying beliefs/assumptions listed are not reflected in practice or could be better reflected in practice? [give brief explanation] • What do we need to do to increase the reflection of underlying beliefs/assumptions in practice? [give brief description]

Best Practices Check-in: evidence

criteria for evidence	match between evidence and practice
<p>[our group/organization]:</p> <ul style="list-style-type: none"> • has defined guidelines for identifying evidence which is useful to us: yes/no [if yes specify] • reviews evidence guidelines regularly: yes/no [if yes specify] • involves major stakeholders in identifying them: yes/no [if yes specify] • identifies and applies evidence in decision making: yes/no [if yes specify] <p>our guidelines for identifying evidence useful to us include:</p> <ul style="list-style-type: none"> • • <p>the pieces of evidence we have identified include:</p> <ul style="list-style-type: none"> • • <p>how often we review our evidence guidelines:</p> <p>major stakeholders involved in defining evidence guidelines:</p> <ul style="list-style-type: none"> • • • • 	<ul style="list-style-type: none"> • Which of the guidelines for identifying evidence listed in the previous column are reflected in practice? [give brief explanation or example]: • Which of the listed guidelines for identifying evidence are not reflected in practice or could be better reflected in practice? [give brief explanation] • What do we need to do to increase the reflection of our guidelines for evidence in practice? [give brief description] • Which pieces of evidence listed in the previous column are reflected in our practice decisions? [give brief description] • Which pieces of evidence are not reflected in our practice decisions? [give brief description] • What do we need to do to increase the reflection of our identified evidence in our practice decisions? [give brief description]

Best Practices Check-in: analysis of organizational environment

criteria for analysis of organizational environment	match between analysis of organizational environment and practice
<p>[our group/organization]:</p> <ul style="list-style-type: none"> • has an explicitly defined analysis of our organizational environment which includes identification of: priority issues, factors underlying issues, what will influence issues positively, systems/structures, major players in issues and their roles: yes/no [if yes specify] • reviews our analysis regularly: yes/no [if yes specify] • involves major stakeholders in defining it: yes/no [if yes specify] <p>in our analysis of organizational environment we have identified:</p> <ul style="list-style-type: none"> • priority issue: _____ • major players in issues and their roles: _____ • related systems/structures: _____ • factors underlying issue: _____ • what will influence issue positively: _____ <p>how often we review our organizational analysis:</p> <p>_____</p> <p>major stakeholders involved in defining organizational analysis:</p> <ul style="list-style-type: none"> • _____ • _____ • _____ • _____ • _____ • _____ 	<ul style="list-style-type: none"> • Is our analysis of the organizational environment, described in the previous column, reflected in practice? [give brief explanation or example]: • Is our analysis not reflected in practice, or could it be better reflected in practice? [give brief explanation] • What do we need to do to increase the reflection of our organizational analysis in practice? [give brief description]

Best Practices Check-in: analysis of environment for health or social issues

criteria for analysis of environment for health or social issue	match between analysis of environment for health or social issue and practice
<p>[our group/organization]:</p> <ul style="list-style-type: none"> • has an explicitly defined analysis of the environment for [our health or social issue] which includes identification of: priority issues, factors underlying issues, what will influence issues positively, systems/structures, major players in issues and their roles: yes/no [if yes specify] • reviews our analysis regularly: yes/no [if yes specify] • involves major stakeholders in defining it: yes/no [if yes specify] <p>in our analysis of the environment for [our health or social issue] we have identified:</p> <ul style="list-style-type: none"> • priority issue: _____ • major players in issues and their roles: _____ • related systems/structures: _____ • factors underlying issue: _____ what will influence issue positively: _____ <p>how often we review our health/social analysis:</p> <p>major stakeholders involved in defining health/social analysis:</p> <ul style="list-style-type: none"> • • • 	<ul style="list-style-type: none"> • Is our analysis of environment for [our health or social issue], described in the previous column, reflected in practice? [give brief explanation or example]: • Is our analysis not reflected in practice, or could it be better reflected in practice? [give brief explanation] • What do we need to do to increase the reflection of our analysis in practice? [give brief description]